



UNICEF

A Stocktaking Exercise of Social Budgeting Initiatives

An ACPF/UNICEF Joint Assessment of Existing Social Budgeting Initiatives in Africa

Last updated March 2011



Questionnaire

For the upcoming study, please answer the questions below as briefly but completely as you can. This questionnaire is intentionally comprehensive. The goal is to show present and future organizations, as well as leaders around the world, how social budgeting can be made possible. With your initiatives as examples of good practices, it would be helpful for them to find out as much as they can about your experience. (Kindly add pages as necessary.)

I. Basic Information

1. What is the name of the organization involved in social budgeting?
2. Who is the contact person?
3. Contact details?
4. For how long has the group been involved in social budgeting?
5. Are there other groups active in social budgeting that you would recommend for the study?

II. Activities

1. Which area of social budgeting work does the group engage in? (Rank items from 1-7, "1" being work of highest priority. You may leave a few blanks empty.)

- _____ Budget analysis
- _____ Making the budget more understandable to citizens
- _____ Disseminating information about the budget
- _____ Training civil society on budget work
- _____ Training government officials on budget work
- _____ Direct engagement of the government's executive branch
- _____ Direct engagement of the government's legislative branch
- _____ Other, please specify, _____

2. What specific activities does the group carry out?

Activity	Description
a.	
b.	
c.	
d.	

3. Who are the partners (civil society organizations, international organizations, government groups, media) of the group and how are they important?

Category	Groups and Importance
Civil society	
International	
Government	
Media	

4. What roles does the initiative give to community members, and how does it give voice to women and children?

III. Organization

1. Please describe how the group is staffed. (*For example: Who carries out the work? How is the group staffed? What are their backgrounds and qualifications?*)
2. Please describe how the work agenda is determined. Is there a specific calendar of activities that takes place each year?
3. How does the group monitor and evaluate its work?

IV. Sustainability

1. If it intends to exit this area of work, why? If it intends to continue its work in this area, how does the group plan to finance and sustain its initiatives in social budgeting?

V. Impact

Please check the boxes next to items that describe the work of the group's *observed* impact on the budgeting process.

- Led to a wider participation in the budget process

- Led to the budget process giving voice to members of society, especially women and children
- Led to research that was taken up by other organizations for their advocacy activities
- Activities and outputs are presented by the media
- Influenced the government's legislative arm
- Influenced the government's executive branch
- Influenced local government units
- Had concrete effect on policies and laws
- Other, please specify, _____

Please elaborate on these impacts and other impacts that may not have been included in the lists. Also include examples and concrete figures where applicable.

VI. Learning

1. From the perspective of the group's leadership and management, key partners and other actors (e.g. media), what are the key lessons to be learned from the group's work?
2. Which of its activities are perceived to be the most effective? What are the least effective?
3. To what extent do the studies and the relevant literature in this area reflect empirical (qualitative and quantitative) evidence on the effectiveness of the group in advancing children's and women's rights and wellbeing as well as improving public policy and public financial management?
4. What has the group learned that is useful for advancing social budgeting work in other contexts? (E.g. Getting started, building and hiring staff, developing governance mechanisms, forging partnerships, working with the media, advancing and evidence-based approach to policy dialogue and advocacy, and directly engaging policymakers?)
5. Which aspects of the group's (or institution's) work are most relevant for advancing social budgeting at the national, regional or international levels?